Henri Pasha

410-012-3456 | name@vt.edu

College location: Blacksburg, Virginia | Permanent address location: Annapolis, Maryland

**OBJECTIVE** Internship using writing and computer skills; technical writing and developing training materials.

**EDUCATION** **B.A. English,** **Spanish Minor**, expected May 20xx

 **15 hours Computer Science coursework**

 Virginia Tech, Blacksburg, VA | Major GPA: 3.6/4.0 | Overall GPA: 2.9/4.0

**RELATED COURSES**

**Computer science:**

Computers for Business

Operating System Tools

Introduction to Programming in C

Object-Oriented Software Design

Human Computer Interaction

**Communication and writing:**

Professional Writing

Technical Writing

Communication and Gender

Communication for Training and Development

Visual Media

**SKILLS** Computer languages: C++, JAVA, HTML

Software: MS Word, Excel, PowerPoint, Publisher, Ensemble content management system

 Language skills: Spanish fluent; French conversational; used while travelling independently in Europe

**TECHNICAL EXPERIENCE**

**Student 4-Help Computer Assistant,** Virginia Tech, Blacksburg, VA

Sep 20xx-present (10 hours/week)

* Assist students with computer problems; by phone and in residence halls
* Trouble shoot hardware and software problems
* Make recommendations for hardware upgrades
* Minor installation and repair

## WRITING EXPERIENCE

**Writer / Editor, Collegiate Times**, Virginia Tech student newspaper, Blacksburg, VA
Aug 20xz-present

* Editor for events, 20xx-present
* Wrote monthly book reviews and weekly articles on campus topics.
* Scheduled interviews, photo shoots with visiting personalities, campus leaders, and university administrators.

**ACTIVITIES AND HONORS**

New River Valley Cycling Club, 20xw-present

Habitat for Humanity volunteer, 20xx-20xy

Special Olympics annual event volunteer, 20xx, 20xy

Dean’s List, last 3 completed semesters: Fall 20xx - Fall 20xy